



COMMISSION REGULAR MEETING AGENDA

August 11, 2020

To be held in virtually via Skype in accordance with the Governor's 'Safe Start' order and Proclamation 20-28. You may view the full meeting live at meetings.portseattle.org. To listen live, call in at +1 (425) 660-9954 and code 918628903#

ORDER OF BUSINESS

11:00 a.m.

1. CALL TO ORDER
2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (*at this time, commissioners may reorder, add, or remove items from the agenda*)
4. EXECUTIVE DIRECTOR'S REPORT
5. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

PLEASE NOTE: DUE TO THE GOVERNOR'S 'SAFE START' ORDER there will be no physical location for this meeting and the **PORT WILL NOT ACCEPT** in-person, verbal comments during the regular meeting of August 11, 2020. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

1) Deliver public comment via email: All written comments received by email to commission-public-records@portseattle.org will be distributed to commissioners and attached to the approved minutes.

2) Deliver public comment via phone or Skype for Business conference: To take advantage of this option, please email commission-public-records@portseattle.org with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, August 11. You will then be provided with instructions and a link to join the skype meeting.

This process will be in place until further notice. For additional information, contact commission-public-records@portseattle.org.

6. UNANIMOUS CONSENT CALENDAR (*consent calendar items are adopted by one motion without discussion*)
 - 6a. Approval of the minutes of the regular meetings of July 14 and 28, 2020. (**no enclosure**)
 - 6b. Approval of the Claims and Obligations for the period July 1, 2020, through July 31, 2020, including accounts payable check nos. 936031-936337 in the amount of \$3,890,628.91; accounts payable ACH nos. 027739-028497 in the amount of \$71,203,175.13; accounts payable wire transfer nos. 015403-15435 in the amount of \$13,573,347.21, payroll check nos. 196841-197000 in the amount of \$54,585.39; and payroll ACH nos. 977381-981769 in the amount of \$11,718,579.85 for a fund total of \$100,440,316.49. (**memo enclosed**)
 - 6c. Authorization for the Executive Director to (1) complete design, (2) advertise and execute a major public works construction contract, and (3) utilize Port crews for preconstruction activities for the Concourse C Temporary Air Handling Units project at Seattle-Tacoma International Airport. This authorization is for \$1,950,000, for a total estimated project cost of \$2,000,000. (CIP#801149) (**memo and presentation enclosed**)
 - 6d. Authorization for the Executive Director to direct staff to develop, advertise, and execute a Public Works Building Engineering Systems Contract for the Central Waterfront Elevator Modernizations (Lenora and Bell Street Elevators). The scope is to modernize the elevators' operation, control systems, stair treads at Lenora, and refurbish the Lenora street structural tower, for an estimated total project cost of \$1,808,000. The amount requested under this authorization is \$1,658,000 (the remaining \$150,000 was previously authorized by the Economic Development Division division). (CIP # C801016) (**memo and presentation enclosed**)

6. UNANIMOUS CONSENT CALENDAR (continued)

- 6e. Authorization for the Executive Director to execute a contract with L3 Harris for the Aviation Flight Tracking, Permanent and Portable Noise Monitoring and Complaint Management System in an amount not-to-exceed \$1,600,000 for a term of up to five years. This reduces cost for an increased length of the contract. ([abbreviated memo](#) enclosed)
- 6f. Authorization for the Executive Director to execute an Early Termination Agreement (form of which is approved by the Port's legal team) to terminate the 2018-2022 Signatory Lease and Operating Agreement between the Port of Seattle and Xiamen Airlines in advance of its scheduled expiration of December 31, 2022. ([abbreviated memo](#) enclosed)
- 6g. Authorization for the Executive Director to execute an Interlocal Agreement with the City of Burien specifying the Port will contribute \$800,000 toward the City's project to divert Miller Creek and municipal stormwater from a culvert underneath a private storage facility, abandon a failing stream culvert under Des Moines Memorial Boulevard, and construct fish-passable culverts along 450 linear feet of newly restored stream habitat on Port property. ([memo](#), [presentation](#), [project concept](#), and [draft ILA](#) enclosed)
- 6h. Authorization for the Executive Director to increase the authorized spending for the Restroom Upgrades Concourses B, C, and D project at Seattle-Tacoma International Airport by \$350,000, of which \$232,000 are COVID-19 related. (CIP #C800697) ([memo](#) enclosed)
- 6i. Authorization for the Executive Director to execute a settlement agreement with Great American Insurance Company. ([memo](#) and [proposed settlement](#) enclosed)
- 6j. Authorization for Executive Director to sign an Interlocal Agreement (ILA) with University of Washington's Sea Grant program, substantially in the form attached, with minor changes to be approved by legal counsel. The ILA will allow the Port to host two (2) 12-month Hershman Fellowship positions. ([memo](#), [presentation](#), and [draft ILA](#) enclosed)
- 6k. Authorization for the Executive Director to execute a joint partnership agreement with Maritime Blue, a non-profit agency, to advance economic recovery by offering a maritime accelerator initiative, hosting maritime blue forums and developing a prioritized strategic plan and budget for 2021-2022. The contract would be for two years at the rate of \$150,000 annually. Staff is also requesting that the commission determine a competitive process is not appropriate or cost effective and exempt this contract from a competitive process consistent with RCW 53.19.020(5). ([memo](#) and [presentation](#) enclosed)

7. SPECIAL ORDERS – None**8. AUTHORIZATIONS and FINAL ACTIONS – None****9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS**

- 9a. Recreational Boating Briefing ([memo](#) and [presentation](#) enclosed)
- 9b. Q2 2020 Financial Performance Briefing ([memo](#), [presentation](#), and [financial and performance report](#) enclosed)

10. QUESTIONS on REFERRAL to COMMITTEE**11. ADJOURNMENT**